

Line2 **Call Forwarding.** Everything You **Need to Know.**



How do I turn on call forwarding on a Line2 phone?

How To Activate Call Forwarding on the Annual Plan:

1. Within your Line2 account, click on Call Forwarding.
2. Click Edit, then choose how you want to forward (either Choose Dial Sequentially or Simultaneously).
3. Click Add Number to List.
4. Select the number you want to add or click add new number.
5. Adjust settings as desired.
6. Click Save.

How To Activate Call Forwarding on the Advanced Plan:

1. Within your Line2 account, click on Call Forwarding.
2. Click Advanced. You will receive a prompt letting you know this will remove your basic settings, click OK.
3. Click New Forwarding Profile and give the profile a name.
4. Decide if you want it to be the Active Profile.
5. Add Dial Order in Active Profile.
6. Select the Numbers you want to add in your Group.
7. Click Add Number to your List.
8. Add the applicable numbers you want calls forwarded to.
9. Click Save.

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How To Deactivate:

1. Within your Line2 account, click on Call Forwarding.
2. Click Edit, then click Disable.
3. Click Save.

1. Get started

Start by forwarding your calls to SAS.

2. Check it

Call your business from another phone to ensure you're forwarded.

3. Have issues

Call your forward number directly to check if the line is working, and try to forward your calls again.

4. We're here

Call 866-688-8912 or visit www.specialtyansweringservice.net



Hello

Call forwarding is how you get your businesses telephone calls to SAS



Easy

No installation necessary - call forwarding is probably already active on your line



Goodbye

Cancel call forwarding when you're ready to answer your own calls again



Line2 Call Forwarding FAQs.

- ?** **Is *73 used for Line2?**
No, *73 is not used for Line2.
- ?** **Can I turn off call forwarding with *72?**
No. You must turn off call forwarding within your Line2 portal.
- ?** **Does call forwarding also forward text messages?**
No, forwarding your phone does not forward text messages.
- ?** **Why am I getting a busy tone?**
If you're getting a busy tone, either forwarding was not done correctly, or the number you are trying to forward to is not active. First try calling the forwarding number directly to make sure it is active. If it is, try the forwarding process again.
- ?** **How much does Line2 forwarding cost? Is it free?**
There is no cost to forward with Line2.
- ?** **Where are my forwarding settings?**
You can find your forwarding settings within your Line2 portal.
- ?** **Can I activate call forwarding remotely?**
You can activate call forwarding via your Line2 portal.
- ?** **Does Line2 have Selective Call Forwarding?**
Yes, Line2 offers Selective Call Forwarding.
- ?** **Does Line2 have Conditional Call Forwarding?**
Yes, Line2 offers Conditional Call Forwarding.
- ?** **Does Line2 have *71 Call Forwarding?**
No, Line2 doesn't have *71 Call Forwarding.
- ?** **How do I know if I've forwarded my Line2 line?**
You can test to see if your line is forwarded by calling your number from a different phone. If your line rings, you are not forwarded.

