

VirtualPBX **Call Forwarding.** Everything You **Need to Know.**



How do I turn on call forwarding on a VirtualPBX phone?

How To Activate Immediate Call Forwarding:

1. Dial *72
2. Type the 10-digit phone number you want to forward to
3. Press Send
4. Wait for confirmation beeps

How To Enable Call Forwarding via the VirtualPBX Website:

1. Log into your Virtual PBX portal.
2. Click on the Menu Icon at the top right of the page.
3. Click on User Portal.
4. Click on Settings and Devices.
5. Click on Enable Call Forward by clicking on the check box.
6. Enter the 10-digit phone number you wish calls to be forwarded to, make sure to start with +1 then the area code and number.
7. Click on Save Changes.

How do I turn off call forwarding on a VirtualPBX phone?

How To Deactivate:

1. Dial *73
2. Press Send
3. Wait for confirmation beeps

1. Get started

Start by forwarding your calls to SAS.

2. Check it

Call your business from another phone to ensure you're forwarded.

3. Have issues

Call your forward number directly to check if the line is working, and try to forward your calls again.

4. We're here

Call 866-688-8912 or visit www.specialtyansweringervice.net



Hello

Call forwarding is how you get your businesses telephone calls to SAS



Easy

No installation necessary - call forwarding is probably already active on your line



Goodbye

Cancel call forwarding when you're ready to answer your own calls again



VirtualPBX Call Forwarding FAQs.

- ? Is *73 used for VirtualPBX?**
*73 is used to unforward your lines with VirtualPBX.
- ? Can I turn off call forwarding with *72?**
To turn off call forwarding, dial *73. To turn call forwarding on, dial *72 followed by the number you wish to forward calls to.
- ? Does call forwarding also forward text messages?**
No, forwarding your phone does not forward text messages.
- ? Why am I getting a busy tone?**
If you're getting a busy tone, either forwarding was not done correctly, or the number you are trying to forward to is not active. First try calling the forwarding number directly to make sure it is active. If it is, try the forwarding process again.
- ? How much does VirtualPBX forwarding cost? Is it free?**
There is no cost to forward with VirtualPBX.
- ? Where are my forwarding settings?**
You can find your forwarding settings within your VirtualPBX portal.
- ? Can I activate call forwarding remotely?**
You can activate call forwarding via your VirtualPBX portal.
- ? Does VirtualPBX have Selective Call Forwarding?**
Yes, VirtualPBX offers Selective Call Forwarding.
- ? Does VirtualPBX have Conditional Call Forwarding?**
Yes, VirtualPBX offers Conditional Call Forwarding.
- ? Does VirtualPBX have *71 Call Forwarding?**
No, VirtualPBX doesn't have *71 Call Forwarding.
- ? How do I know if I've forwarded my VirtualPBX line?**
You can test to see if your line is forwarded by calling your number from a different phone. If your line rings, you are not forwarded.

