

Sample Call Center Script: Law Office

Alex

Logan Law Office. This is Alex. How can I help you?

Andrew

Hi Alex. I'm looking for a lawyer to help me write up a will.

Alex

Sure. Let me just get some information, and one of the lawyers will be in contact with you. What is your name sir?

Andrew

It's Andrew Ryan.

Alex

Okay, sure. Can you spell your last name for me?

Andrew

Sure, it's R-Y-A-N.

Alex

Okay. I have Ryan, R-Y-A-N.

Andrew

Yes.

Alex

Okay. What is the best number to contact you at?

Andrew

It's, area code 610, 265-1714.

Alex

Okay. I have 610-265-1714.

Andrew

Yes.

Alex

Alright. And would you like to meet at the office? Or have the lawyer meet you at your house?

Andrew

Actually my home would be better if we could do that.

Alex

Sure. And what is the address, Mr. Ryan?

Andrew

It's 800 North Henderson Road in King of Prussia.

Alex

Okay. I have 800 North Henderson, H-E-N-D-E-R-S-O-N, Road, in King of Prussia.

Andrew

Yes.

Alex

Alright, great. I'll get a hold of the lawyers right now and have them get back to you.

Andrew

Oh thank you so much.

Alex

Sure. Thank you.

Andrew

Goodbye.

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