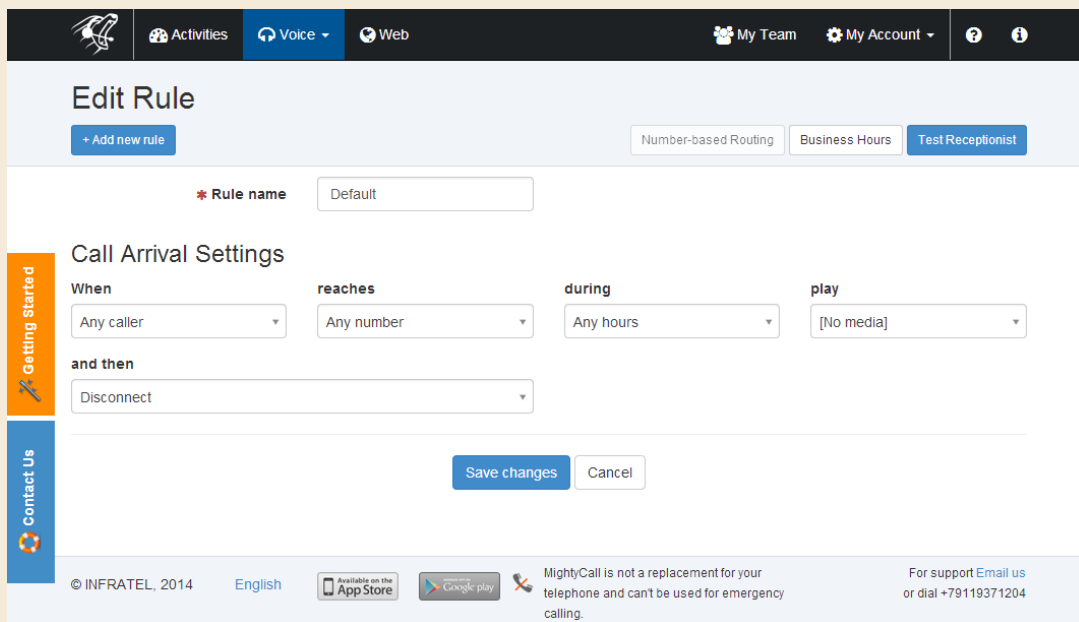


◆ CALL FORWARDING INSTRUCTIONS ◆

Defining a Simple Forwarding Rule

If you want to add a simple forwarding rule, or any other rule that is taking a single action on every incoming call, follow the steps below:

1. Go to the **Voice | Receptionist** screen and click on the **Add new rule** button
2. Choose a **Rule name** to be able to identify this rule from the list of rules in future
3. Define basic conditions including the **caller number(s)**, **business number(s)**, and **time of the call**
4. Choose a primary greeting the caller will hear when they are connected. You can use a default greeting or record a custom recording
5. Define a **Forward to** action and specify a phone number
6. When you are ready, press the Save Rule button



Edit Rule

+ Add new rule

Number-based Routing Business Hours **Test Receptionist**

* Rule name Default

Call Arrival Settings

When Any caller reaches Any number during Any hours play [No media]

and then Disconnect

Save changes Cancel

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MightyCall is not a replacement for your telephone and can't be used for emergency calling.

For support Email us or dial +79119371204

For questions regarding call forwarding,
visit www.specialtyanswering.com,
or call us at 1-866-688-8912.