



◆ CALL FORWARDING INSTRUCTIONS ◆

Call Forwarding

Directs incoming calls to another number. Great for those on the go! It's perfect for receiving a call when you're at another location.

How to Use:

1. Lift the receiver and dial *72 and wait four seconds.
2. When you hear the special dial tone, dial the number to which your calls will be forwarded.
3. When someone answers at the forwarded number, Call Forwarding is activated. (If there is no answer or the line is busy, hang-up and repeat the above steps. If you do this within two minutes, you'll hear two short tones indicating that Call Forwarding has been activated.)

Once Call Forwarding has been activated, the phone will make one short ring each time a call is forwarded. However, you can still make outgoing calls as usual, if you forward calls to a long-distance number, you (not the caller) will be billed the appropriate long-distance charges.

To discontinue:

Call Forwarding dial *73 and wait four seconds. When you hear the confirmation tone, Call Forwarding has been discontinued.

Call Forward No Answer

Call Forward No Answer automatically transfers calls to a specified number if you do not answer within a specified number of rings (2 to 8).

To use Call Forward No Answer:

1. Dial *92 followed by the number of rings (2 to 8) followed by the telephone number you would like the calls forwarded to.
2. To cancel Call Forward No Answer, dial *93, listen for 3 beeps, and hang up.



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Selective Call Forwarding

Allows you to program numbers from which you would like to have calls forwarded to another number. It's perfect for staying accessible to wanted calls, even when at another line.

How to Use:

1. Lift the receiver and dial *63 from a touch-tone phone.
2. Listen for an announcement telling you whether the feature is currently on or off.

The recorded voice will then tell you how many (if any) numbers are currently stored on your forwarding list.

3. Follow the voice instructions and dial 3 to turn the feature on or off.
4. To add the last caller to your list, dial #01#.
5. To hear the phone numbers on your list, dial 1.
6. To add a number to your list, dial #, and follow the instructions you hear.
7. To remove a number from your list, dial *.
8. Hang up when finished.

Call Forward Busy

Call Forward Busy automatically transfers calls to a specified number if your line is busy.

How to use:

1. Dial *90 followed by the telephone number you would like calls forwarded to. When the line is answered, the feature is activated.
2. To cancel Call Forward Busy, dial *91, listen for 3 beeps, and hang up.



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Call Forward Remote Access

Call Forward Remote Access allows you to activate, deactivate, or change your call forwarding features from any touch-tone telephone, anywhere in the world. For more information, call 397-2601.

For questions regarding call forwarding,
visit www.specialtyanswering.com,
or call us at 1-866-688-8912.