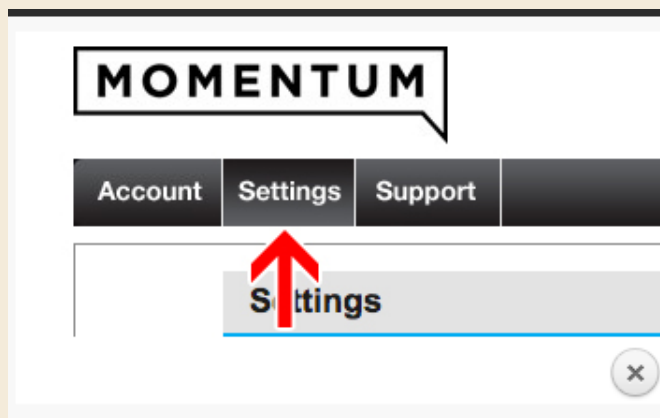


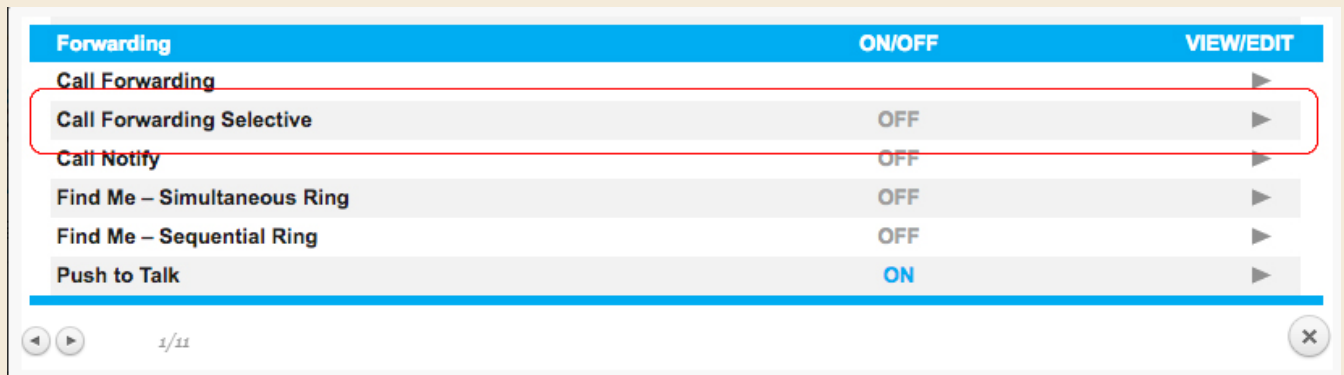
◆ CALL FORWARDING INSTRUCTIONS ◆

Call Forwarding

1. Log into your Momentum Mobility portal and click on **Settings** at the top of the screen.



2. Under the Forwarding header, click arrow button to expand the **Call Forwarding Selective** section.

A screenshot of a table showing various forwarding settings. The table has three columns: "Forwarding", "ON/OFF", and "VIEW/EDIT". The "Call Forwarding Selective" row is highlighted with a red box. The "VIEW/EDIT" column contains right-pointing arrow icons. At the bottom of the table, there are navigation arrows, a page indicator "1/11", and a close button (X).

Forwarding	ON/OFF	VIEW/EDIT
Call Forwarding		▶
Call Forwarding Selective	OFF	▶
Call Notify	OFF	▶
Find Me – Simultaneous Ring	OFF	▶
Find Me – Sequential Ring	OFF	▶
Push to Talk	ON	▶

◆ CALL FORWARDING INSTRUCTIONS ◆

3. In the **Default Call Forward to number/SIP-URI** field, enter the phone number you want calls forwarded to.

Call Forwarding Selective OFF

Call Forwarding Selective: On Off

Default Call Forward to number / SIP-URI: 2155558797

Play ring reminder when a call is forwarded:

There are currently no selective criteria added

Cancel Add Save

See Instructions

4. Click **Save**.
5. To set the parameters for call forwarding, click the **Add** button.
6. Identify this selection criteria in the **Description** field.

Test

Add Selective Criteria

Description: After Hours/Out of Office

Forward To: -- Please Select Option --

Selected Time Schedule: Every Day All Day

Selected Holiday Schedule: None

Calls From: -- Please Select Option --

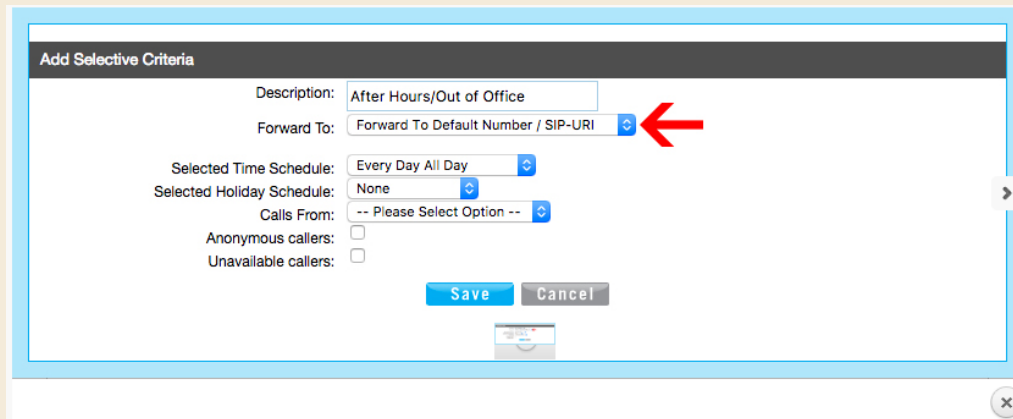
Anonymous callers:

Unavailable callers:

Save Cancel

◆ CALL FORWARDING INSTRUCTIONS ◆

7. Select the **Forward to Default Number** option from the Forward menu
 - a. Note: Selecting Default Number will forward calls to the number you entered in the first step

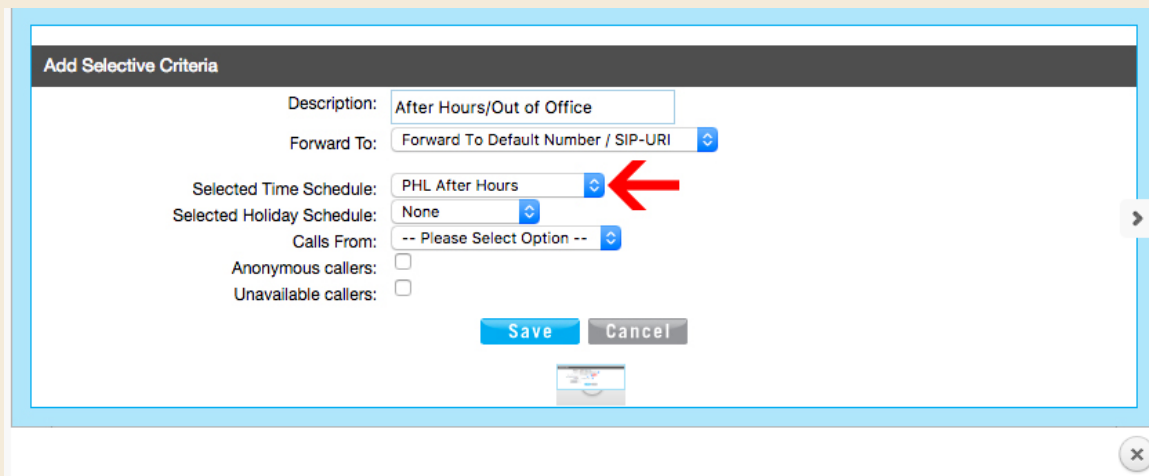


The screenshot shows a dialog box titled "Add Selective Criteria". It contains the following fields and options:

- Description: After Hours/Out of Office
- Forward To: Forward To Default Number / SIP-URI (highlighted with a red arrow)
- Selected Time Schedule: Every Day All Day
- Selected Holiday Schedule: None
- Calls From: -- Please Select Option --
- Anonymous callers:
- Unavailable callers:

At the bottom, there are "Save" and "Cancel" buttons.

8. Select a time schedule from the Selected Time Schedule menu to control when calls get forwarded.
 - a. Note: Not selecting a time schedule will keep the default (Every Day, All Day)



The screenshot shows the same "Add Selective Criteria" dialog box. In this view, the "Selected Time Schedule" dropdown menu is highlighted with a red arrow pointing to the "PHL After Hours" option.

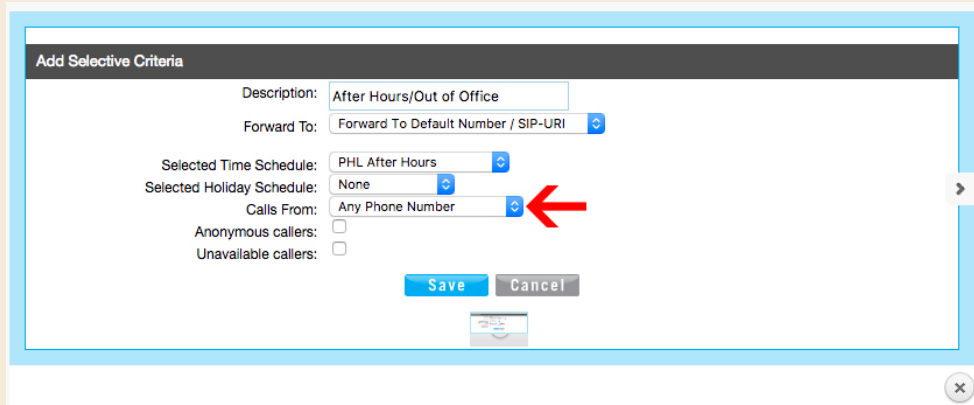
The fields and options are:

- Description: After Hours/Out of Office
- Forward To: Forward To Default Number / SIP-URI
- Selected Time Schedule: PHL After Hours (highlighted with a red arrow)
- Selected Holiday Schedule: None
- Calls From: -- Please Select Option --
- Anonymous callers:
- Unavailable callers:

At the bottom, there are "Save" and "Cancel" buttons.

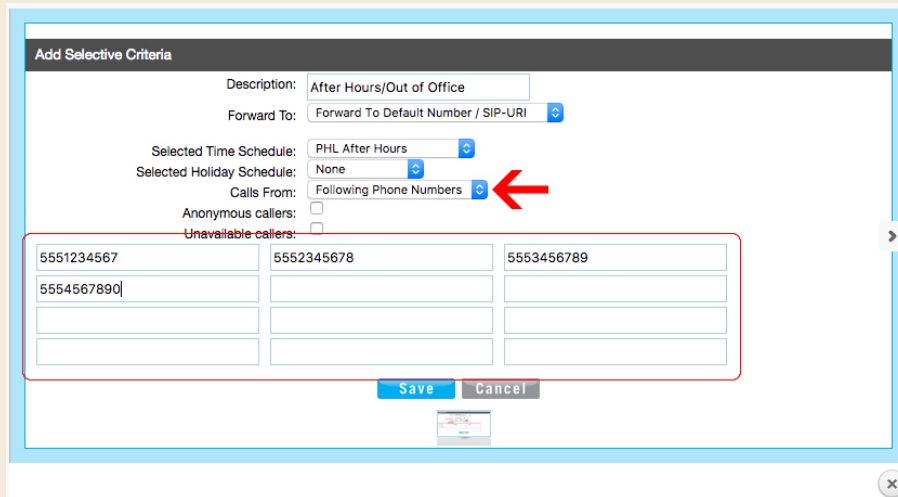
◆ CALL FORWARDING INSTRUCTIONS ◆

9. In the Calls From menu, select:
 - a. **Any Phone Number** if you want all calls forwarded



The screenshot shows the 'Add Selective Criteria' dialog box. The 'Description' is 'After Hours/Out of Office' and 'Forward To' is 'Forward To Default Number / SIP-URI'. The 'Selected Time Schedule' is 'PHL After Hours' and 'Selected Holiday Schedule' is 'None'. The 'Calls From' dropdown is set to 'Any Phone Number', which is highlighted with a red arrow. There are checkboxes for 'Anonymous callers' and 'Unavailable callers', both of which are unchecked. 'Save' and 'Cancel' buttons are at the bottom.

- b. **Following Phone Numbers** if you want calls from specific callers forwarded



The screenshot shows the 'Add Selective Criteria' dialog box. The 'Description' is 'After Hours/Out of Office' and 'Forward To' is 'Forward To Default Number / SIP-URI'. The 'Selected Time Schedule' is 'PHL After Hours' and 'Selected Holiday Schedule' is 'None'. The 'Calls From' dropdown is set to 'Following Phone Numbers', which is highlighted with a red arrow. Below this, there is a table with three columns for phone numbers. The first column contains '5551234567' and '5554567890'. The second column contains '5552345678'. The third column contains '5553456789'. There are checkboxes for 'Anonymous callers' and 'Unavailable callers', both of which are unchecked. 'Save' and 'Cancel' buttons are at the bottom.

5551234567	5552345678	5553456789
5554567890		

◆ CALL FORWARDING INSTRUCTIONS ◆

10. Make sure **On** is selected in the Call Forwarding Selective section

Call Forwarding Selective OFF

Call Forwarding Selective: On Off

Default Call Forward to number / SIP-URI: 2188797

Play ring reminder when a call is forwarded:

Name	Active	Edit	Delete
After Hours/Out of Office	Yes	Edit	Delete

Cancel Add Save

See Instructions

11. Click **Save**.

For questions regarding call forwarding,
visit www.specialtyanswering.com,
or call us at 1-866-688-8912