



## ◆ CALL FORWARDING INSTRUCTIONS ◆

### **How To Activate Call Forwarding-Busy:**

1. Dial \*90 (1190 on a rotary phone)
2. At second dial tone, dial the number to which you want your calls forwarded

### **How To Deactivate Call Forwarding-Busy:**

1. Dial \*91 (1191 on a rotary phone).

### **How To Activate Call Forward No Answer:**

1. Dial \*92 (1192 on a rotary phone).
2. At second dial tone, dial the number to which you want your calls forwarded

### **How To Deactivate Call Forwarding-No Answer:**

1. Dial \*93 (1193 on a rotary phone)

### **How To Access Call Forward Remotely:**

1. Dial your access number (given to you at sign up/go to website to find yours)
2. Follow prompts to enter your base directory number
3. Enter your home telephone number and follow prompts to confirm it is correct
4. Enter your security code followed by the service code
5. Dial \*72
6. When prompted, dial the number to which you want your calls forwarded.



◆ CALL FORWARDING INSTRUCTIONS ◆

## How To Deactivate Call Forwarding Remote Access:

### From Home

1. Repeat steps 1 through 6
2. Dial \*73

### From Another Location

1. Repeat steps 1 through 6
2. Dial \*73

For questions regarding call forwarding,  
visit [www.specialtyansweringservice.net](http://www.specialtyansweringservice.net),  
or call us at **1-866-688-8912**