

SAS Call Center Script: Office Answering Service

Operator

Good afternoon, Lance Architects, this is Lisa. How may I help you?

Caller

Yes. I need to speak with Peter.

Operator

Peter is currently unavailable, but I can take a message and have him get back to you?

Caller

Great. Can you have him call Neil Rossi. Spelled N-E-I-L, last name R-O-S-S-I.

Operator

That's Neil N-E-I-L Rossi R-O-S-S-I?

Caller

Yes.

Operator

Okay, and your company name, Mr. Rossi?

Caller

L and L Builders

Operator

Thanks, and what would be the best number to reach you?

Caller

215-253-7756

Operator

Okay, that's 215-253-7756?

Caller

Yes.

Operator

Great, and is there a message that I can leave for Peter?

Caller

Yeah. Tell him we are at the job site ready to go.

Operator

Okay, I will relay this message to him immediately.

Caller

Thank you.

Operator

No problem. Thank you for calling.

Caller

Goodbye.

Operator

Bye-bye.